

The Kangra Central Cooperative Bank Ltd. HO Dharamshala

Invitation for Expression of Interest (EOI) for Appointment of Support Consultant

The bank invites "Expression of Interest" from reputed practicing Chartered Accountant firms for appointment as Support Consultant for a period of one year initially and further renewable on yearly basis, based on performance and eligibility criteria. The Terms & Conditions & Application Format are hosted on Banks website www.kccb.in. Interested and eligible firms may submit their data/details/documents latest by 05/08/2023 on mail id ia@kccb.in.

**Sd/-
Managing Director**



Annexure I

Terms & Conditions for Appointment of Support Consultant

Sr No	Parameters		Technical Marks (Maximum)	MAXIMUM MARKS	Marks obtained
1	Regd. Office with in Himachal Pradesh				
2	RBI Category	I (ONE) & Peer Reviewed of ICAI			
3	Standing of the firm as per ICAI record as on 1.1.2023	>10-20 years Marks-05			
		>20-25 years-Marks-08			
		>25-30 years Marks—10			
		>30 years Marks- 15	15		
4	No of Partners- minimum 08 (Branch in charge in HP should be a FCA partner of the firm)	FCA-1 marks each (associated with firm for more than 15 but less than 20 years) as per ICAI record as on 1.1.2023	16		
		FCA-2 marks each for associated with firm from last more than 20 years) As per ICAI record as on 1.1.2023			
5	No. of ACA partner/Paid CAs-as per ICAI records as on 1.1.2023	CA staff (Full Time) -1 mark each	05		
6	No. Audit/Other professional Staff	Staff strength as per MEF form	04		
		10-20 01 >20 04			
7	Turnover of the Firm Average in last three years	100 Lakh to 200 lakh-Marks 03	12		



	(as per audited records)	201 Lakh- to 500 Lakh-Marks 05 501Lakh -800 Lakh-Marks-08 Above 800 Lakh-Marks 12			
8	Additional qualification	DISA ICAI- 3 for each partner (Maximum) 9 Certified Concurrent Auditors ICAI-1 marks for each partner (maximum 2 marks) Certified Forensic Auditor by ICAI-3 marks for each partner (Maximum 3)	14		
9	Experience	Statutory Central Auditors of Nationalized Scheduled Bank – 05 marks for each Bank- Years of audit not relevant) Statutory Central Auditors of State/District Central Co- operative Bank (Gramin/Agriculture banks not included) -01 marks each for a Bank- Years of audit not relevant)	10		
10	Experience	Concurrent audit- 1 per Bank (Last two years)- Maximum 03 ISA- (each bank)-Marks-03 (in Last two years)Maximum 03 Statutory audit Scheduled/Co- operative Bank in last three years- I mark each (Maximum 03) Income tax/TDS/GST of Banks/Co-operative Banks /other Govt Companies/Authority/Organis ation (other than tax audit) 1 mark each Maximum 03	12		
11		Single Clients with audit fee/Consultancy fee (GST/I.Tax etc) of Rs. 25.00	12		



		Lakh pa in last two years. Marks 04 per client			
12		Minimum fee Rs. 100000.00 (Rs. One Lakh) per month plus GST. One partners, shall be entitled to TA/DA/Lodging as per Bank rules, as per their attendance at HO. No TA/DA and boarding for full time staff deputed at HO including CA partner/CA staff)			
		Maximum Numbers	100		



Firms with less than 70 marks will not qualify technically



Technical evaluation will be of 80% weight age .



Financial evaluation will be of 20% weight age.



Firms who are Black listed by any organization/Bank/KCCB for whatsoever reason shall not be considered for appointment as support consultant.



Those firms who were Statutory Auditors for last three year i.e 2020-21, 2021-22 & 2022-23 are not eligible for appointment as support consultant.



Annexure II

APPLICATION FORM

S.NO	PARTICULARS	DETAILS
1	Name of the Firm	
2	Address of the Firm in Himachal Pradesh	
3	Number of Branches / Offices with details thereof	
4	Number of full time Chartered Accountants	
5	Number of full time Partners (out of Sr. No. 4)	
6	Number of FCAs (out of Sr. No.4)	
7	Names of Partners with qualification and years of experience	
8	No. of Qualified Staff (Paid CAs)	
9	No. of professional trainees / audit staff	
10	Standing of the firm (in years)	
11	Experience as Statutory Central Auditor of Nationalised/State/DCCB Bank during last 5 years	
12	Annual turnover of last 3 years (please attach copy of annual audited financial statements)	
13	Details of Banks (under Core Banking Solution) audited with the name of CBS software	
14	Whether any of the partner(s) is Director of any Bank? If yes give details	
15	Whether any disciplinary action taken/pending proceedings against the firm by ICAI/ Black listed by KCCB at any point of time in last three years.	
16	Whether any of the clients of the firm is in legal battle with KCCB	
17	Whether Statutory Branch auditors with KCCB in last three years	
18	Monthly Fee Quote *(Minimum of Rs. /-plus taxes)	
	SINGLE POINT CONTACT	
	ADDITIONAL INFORMATION	

