

#### The Kangra Central Co-op. Bank Ltd. H.O. Civil Line, Dharamshala, Distt. Kangra (H.P.) 176215

#### कांगडा केन्द्रीय सहकारी बैंक सीमित मु. का.: सिविल लाईन, धर्मशाला, जिला कांगड़ा (हि.प्र.) 176215



Ref. No	Date
Ref. No	Date

#### TENDER NOTICE

The Kangra Central Cooperative Bank Ltd – A Leading Cooperative Bank of the Country, invite sealed tenders from established Printers/Manufacturers with proof (only multicolored printers for calendars, manufacturer of diary and units registered with the industry department) for printing work and supply of the following items:

Sr. No	Particulars	Quantity	Earnest Money
1.	Bank's Calendars for the year 2023	150000	Rs. 75000.00
2.	Table Calendar on "Set Goal Get Result theme"	10000	Rs. 25000.00
3	Executive Diary (Cherry colour jacket)	5000	Rs. 25000.00
4	Medium Diary (Cherry colour jacket)	30000	Rs. 75000.00
5	Small Diary (Cherry colour jacket)	30000	Rs. 75000.00

The tender form available on the website of the bank (www.kccb.in) has a non refundable fee of Rs. 10000/- (For Calendars), Rs. 5000/- for Table Calendars, Rs. 7500/- (For Executive Diaries), Rs. 10000/- (For Medium Size), and Rs. 7500/- (For Small size) Diaries. The bidder has to deposit tender fee through demand Draft in Favor of General Manager-The KCC Bank Ltd payable at Dharamsala. The amount of Earnest Money Deposit (EMD) as mentioned above will be accepted in the shape of FDR dully pledged in favor of the General Manager- The KCC Bank Ltd. Bids submitted without tender fee and earnest money shall stand rejected automatically.

Tender Forms are available as Annexure I to III for Calendars, Medium Diary and Executive Diary respectively. The entire tender process will be governed by the given time schedule (in Annexure-IV) while all terms and Conditions have been given in Annexure V. The interested and eligible vendors have to submit their bids on Annexure A & B (For Calendars), Annexure C & D (For Diary Medium Size) and Annexure E & F (For Executive Diaries). Bank reserve the right not only to make changes in the given time schedule but also to accept or reject any/all tenders without assigning any reason.







# THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE: DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

### TENDER FORM FOR "CALENDAR" FOR THE YEAR 2023

Tender Form Cost	Rs. 10000/- Non Refundable	
Quantity	150000 (75000 with Photograph of Lord Krishna and 75000 with Scenery)	
Size	30"x 20" (inches)	
Paper	130 GSM (Indian Art Paper)	
Rimming	Double fold tin (3mm) in matching color & Ribbon on the top.	
Printing Type	Multi Color off set printing	
Art Work	To be prepared by the selected vendor in consultation with the Bank.	
Earnest Money	Rs. 75000/- in shape of FDR duly pledged in favor of the GM KCC Bank.	

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# THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE: DHARAMSHALA, <u>DISTT. KANGRA (H. P.) 176215</u>

#### TENDER FORM FOR "TABLE CALENDAR" FOR THE YEAR 2023

Tender Form Cost	Rs. 5000/- Non Refundable	
Quantity	10000	
Size	8.5"x7.2"	
Support Size	2"x2"	
No of Leaves	6	
Paper	220 GSM (Indian Art Paper)	
Rimming	WiroBound.	
Printing Type/Colour	Multi Colored	
Art Work	To be prepared by the selected vendor in consultation with the Bank.	
Earnest Money	Rs. 25000/- in shape of FDR duly pledged in favor of the GM KCC Bank.	

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### THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE: DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

#### TENDER FORM FOR "EXECUTIVE DIARY" (CHERRY COLOUR JACKET) FOR YEAR 2023

Tender Form Cost	Rs. 7500/- Non Refundable
Quantity	5000
Size	25 x 19 cm.
Paper	Super Sun Shine paper of 75 GSM (Bilt)
Earnest Money	Rs. 25000/- in shape of FDR duly pledged in favour of the GM KCC Bank
Cover of Diary	Leather Binding ( <u>Cherry Colour Jacket</u> ). (Sample of each cover to be submitted with the Bid)
Specification of Diary	Sunday full Multicolored pages, different colors for all months, Planner before every month & Month cut.
Packing	To be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight not to be more than 25 Kg per Box)

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### THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE: DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

#### TENDER FORM FOR "MEDIUM DIARY" (CHERRY COLOUR JACKET) FOR YEAR 2023

Tender Form Cost	Rs. 10000/- Non Refundable	
Quantity	30000	
Size	22 x 15 cm.	
Paper	Super Sun Shine paper of 70 GSM (Bilt)	
Earnest Money	Rs. 75000/- in shape of FDR duly pledged in favour of the GM KCC Bank	
Cover of Diary	Leather Binding ( <u>Cherry Colour Jacket</u> ). (Sample of each cover to be submitted with the Bid)	
Specification of Diary	Sunday full Multicolored pages, different colors for all months, Planner before every month & Month cut.	
Packing	To be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight not to be more than 25 Kg per Box)	

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# THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE: DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

#### TENDER FORM FOR "SMALL DIARY" (CHERRY COLOUR JACKET) FOR YEAR 2023

Tender Form Cost	Rs. 7500/- Non Refundable	
Quantity	30000	
Size	17 x 11 cm.	
Paper	Super Sun Shine paper of 70 GSM (Bilt)	
Earnest Money	Rs. 75000/- in shape of FDR duly pledged in favour of the GM KCC Bank	
Cover of Diary	Leather Binding (Cherry Colour Jacket). (Sample of each cover to be submitted with the Bid)	
Specification of Diary	Sunday full with 2 dates on each page, different colors for all months, Planner before every month & Month cut.	
Packing	To be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight not to be more than 25 Kg per Box)	

#### Tender's Time Schedule (Important Dates)

Date of Publication of Tender Notice (In Bank's website and News Papers)	5 <sup>th</sup> October- 2022
Last Date and time for Submission of Bids	27th October- 2022 upto 1.30 P.M.
Date & Time of opening of Bids	27 <sup>th</sup> October- 2022 at 3.30 P.M at conference Hall of the Bank.
Maximum time allowed for printing and supply of entire material (From the date of final Purchase Order after finalizing the entire art work with the selected vendor)	30 Days.

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Sr. No.	Terms and Conditions			
1	Bids on prescribed format only along with required relevant documents will not be accepted after the last date as mentioned in the annexure VI.			
2	Only multicolor printers for calendars, manufacturer of diary and units regis with the industry department and under GST (The applicant has to attach the princluding that of experience) are eligible for participation in the tender and conditional tenders will be accepted.			
3	Rates quoted should be inclusive of all taxes including GST (Clear breakup of base rate and GST should be mentioned in quotations) & delivery has to be on FOR basis at Dharamshala including loading and unloading charges up to godown a Dharamshala.			
4	Bids must accompany earnest money (EMD) in shape of FDR duly pledge in favour of the General Manager, KCC Bank Ltd, including the applicable tender fee to be paid through Demand Draft.			
5	The material will have to be supplied within 30 days from the date of final Purchase Order after finalizing the entire art work in consultation with bank. Delay in delivery over the allowed period of 30 days will attract penalty @ Rs. 1,000/- per day for which bank also reserve the right to forfeit the EMD amount.			
6	Tender form must accompany sample of paper's to be used both in calender & diary Also enclose the material to be used in the diaries viz. Matt Lamination etc.			
7	No extra cost for transparencies will be paid for calendar. Photos will be approved by the bank so participants needs to bring best transparencies with them for selection.			
8	Bank reserves the right to accept or reject any or all tenders without assigning a reason.			
9	75 % payment will be made against goods supplied and remaining 25 % paymen will be made after the report from recognized testing center regarding quality & weight of paper. Penalty for inferior quality will be charged @ 25 % of the total cos of calendars/diary and EMD shall also be forfeited. IT/TDS as applicable will be levied while releasing the payment.			
10	State Entry Tax (If any) shall be borne by the supplier.			
11	Envelops sending quotations may be addressed to General Manager (B) ,The Kangra Central Cooperative Bank Limited Head Office Dharamshala and write word on top: "Quotation for Calender -2023", "Quotation for Table Calender -2023", "Quotation for Diaries (Medium) -2023, Quotation for Diaries (Executive) -2023" and Quotation for Diaries (Small) -2023" on the top of the envelop.			
12	Bids/Quotations may be submitted either through post or may be submitted in the tender box in person. (Tender Box will be placed at reception of the bank only on the last date of submission of bids).			
13	Bid opening process on the date and time as mentioned above may be attended personally by the bidders.			
14	Vendor should have experience of doing similar work and certificate in this regard required to be attached with bids.			

### Application for submitting price bid for printing & supply of Calenders -2023

Ref No	Ref No.:			Date:		
The Ka	eneral Manager (B), angra Central Cooperative Office- Dharamshala, Distt. thal Pradesh -176215					
R/Sir,						
Reg.: I	PRICE BID FOR PRINTIN	G & SUPPLY	OF CALENDERS	<u>- 2023</u>		
Partic	ulars	Quantity	Rate (Rs.) per Calendar	GST (Rate & Amount)	Amount (Rs.)	
	ender with Photograph of Krishna	75000			2	
II) Ca	lendar with Scenery	75000			1419	
Total		150000				
Disco	unt If any			2 1 1 2 12 12 13 13 13 13 13 13 13 13 13 13 13 13 13		
Final discou	Rate and Amount after unt:			17		
<ol> <li>If our bid is accepted we undertake to deliver the calendars within the scheduled time frame.</li> <li>We assure and undertake to complete the job within the period of 30 days from the date of final purchase order after finalizing the art work in consultation with bank as per the specifications mentioned in Annexure B and subsequent changes made, if any.</li> <li>We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as laid down in annexure VII.</li> </ol>				the date of ank as per the		
5.	The final amount is subject	ct to arithmetic	al check.			
	Enclosures: Annexure ( B	)				
Seal of the Firm/Company  Name of Authorizes Person  Complete Address:			-	ature of the Authori	zed Person	
Comp	note Additions.					
Mobil	le No. & email :					
Place:						

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SPECIFIC	ATIONS OF SAMPLES BEING SUBMITTED FOR BANK'S CALENDER FOR THE YEAR - 2023		
Quantity	150000 (One Lac Fifty Thousand)		
Photograph	<ol> <li>75000 With Photograph of Lord Krishna</li> <li>75000 With Scenery</li> <li>(All photographs are to be finally selected by the Bank)</li> </ol>		
Size	30 x 20 inches.		
Paper	130 GSM (Indian Art Paper).		
Rimming	Double fold tin (3mm) in matching color & ribbon on the top.		
Printing Type	Multicolor off set printing		
Art Work	To be prepared by the selected vendor in consultation with the Bank.		
Tender Fee	DD No for Rs. 10000/- issued by (Name of Bank Branch) in favor of GM KCC Bank Ltd payable at <b>Dharamsala</b>		
Earnest Money	Rs.75000/- in shape of FDR duly pledged in favour of the GM KCC Bank Ltd.  FDR No Dated Issuing Bank Branch		
Packing	Every 50 (Fifty) calenders will be wrapped for the full width with 60 GSM Kraf paper and packed in card board package (Total weight will not be more than 25 kg pe box).		

Seal of the Firm/Company	Signature of the Authorized Person
Name of Authorizes Person	
	The second of th
Complete Address:	k
Mobile No. & email :	
Place:	

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### Application for submitting price bid for printing & supply of Table Calenders -2023

Ref No.:				Date:		
The Kan	eneral Manager (B angra Central Coop Office- Dharamsha hal Pradesh -1762	perative Bank la, Distt. Kang				
R/Sir,						
Reg.: 1	PRICE BID FOR F	RINTING & S	SUPPLY OF TABLE CA	LENDERS – 2023		
Partic	ulars	Quantity	Rate (Rs.) per Calen	dar GST (Rate & Amount)	Amount (Rs.)	
	le Calendar on Goal Get Result"	10000				
Total		10000				
Disco	unt If any					
	Rate and Amount discount:				e magnetischer von zeitre 16, un zu	
<ol> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	If our bid is acception.  We assure and unfinal purchase of specifications me  We are agreeable	dertake to con order after fir ntioned in Anr to receive the	nain binding upon us and ake to deliver the calendary alizing the art work in accure D and subsequent payment after completionitions as laid down in and	period of 30 days from a consultation with b changes made, if any.	d time frame. the date of ank as per the	
5.	The final amount	is subject to a	rithmetical check.			
	Enclosures: Anne	exure (D)				
Seal of the Firm/Company Name of Authorizes Person				ignature of the Authori	zed Person	
Name	of Authorizes Pers	son				
Comp	elete Address:					
Mobil	le No. & email :					
Place						

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SPECIFICA	ATIONS OF SAMPLES BEING SUBMITTED FOR BANK'S TABLE OF SAMPLES BEING SUBMITTED FOR BANK'S TABLE OF THE YEAR - 2023	CALENDER	
Quantity	10000 (Ten Thousand)		
Photograph	On "Set Goal Get Result" theme.	Personal State of the State of	
Size	8.5" x 7.2"		
Support Size	2" x 2"		
No of Leaves	6		
Paper	220 GSM (Indian Art Paper).	1.4	
Rimming	WiroBound	- 11	
Printing Type/Color	Multicolor	176,	
Art Work	To be prepared by the selected vendor in consultation with the Bank.		
Tender Fee	DD No for Rs. 5000/- issued by (Na Branch) in favor of GM KCC Bank Ltd payable at <b>Dharamsala</b>	me of Bank	
Earnest Money	Rs.25000/- in shape of FDR duly pledged in favour of the GM KCC Bank Ltd.  FDR No Dated Issuing Bank Branch		
Packing	Every 50 (Fifty) calenders will be wrapped for the full width with 6 paper and packed in card board package (Total weight will not be more t box).	0 GSM Kraft	

Seal of the Firm/Company	Signature of the Authorized Person			
Name of Authorizes Person				
Complete Address:				
Mobile No. & email :				
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# Application for submitting price bid for printing & supply of Executive Diaries- 2023 (Cherry Colour Jacket)

Ref No.:				Date: _	TEP.
The General Mana The Kangra Centra Head Office- Dhan Himachal Pradesh	a constituent de la 100	an tana kanaka sa	eryn ar e		
R/Sir.	-170213				
Reg: PRICE BID F	OR PRINTIN	IG & SUPPLY OF DIARIES	(EXECUTIVE)- 20	023	
Particulars	Quantity	Rate (Rs.) per Diary (As per cover of Diary)	GST (Rate & Amount)	Amoun	t (Rs.)
Executive Diary	5000	(I) (ii) (iii)		(I) (ii) (iii)	70
Discount If any		(I) (ii) (iii)	24 - 4 mm	(I) (ii) (iii)	
Final Rate and Amount after discount:		(I) (ii) (iii)		(I) (ii) (iii)	
<ol> <li>If our bid is</li> <li>We assure a final purch specification</li> <li>We are agree</li> </ol>	s accepted we and undertake hase order af ons mentioned eeable to recei	undertake to deliver the diari to complete the job within the ter finalizing the art work in Annexure F and subseque we the payment after completed do conditions as per Annexure	es within the schedule period of 30 days in consultation we not changes made, if the tion of the job as per	from the crith bank any.	rame.  late of  as per th
5. The final a	mount is subje	ect to arithmetical check.			
Enclosures	: Annexure ( F	Ď.			
G 1 64 F' /6	Signature of the Au				
Seal of the Firm/Company  Name of Authorizes Person					
Complete Address	:				
		e e			
Place:					

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SPECIFICATIONS O	OF SAMPLES BEING SUBMITTED FOR BANK'S DIARIES (EXECUTIVE) FOR THE YEAR - 2023		
Quantity	5000		
Size	25 x 19 cm.		
Paper	Super sun Shine paper of 75 GSM (Bilt)		
Cover of Diary	Leather Binding ( <u>Cherry Colour Jacket</u> ). (Sample of each cover to be submitted with the Bid)		
Specification of Diary	Sunday full Multicolored pages, different colors for all months, Planner before every month & Month cut.		
Packing	Will be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight to be not more than 25 Kg per Box)		
Tender Fee	DD No for Rs. 7500/- issued by (Name of Bank Branch) in favor of GM KCC Bank Ltd payable at <b>Dharamsala</b>		
Earnest Money	Rs.25000/- in shape of FDR duly pledged in favour of the GM KCC Bank Ltd. FDR No Dated Issuing Bank Branch		
Packing	Will be packed in plastic transparent cover and packed in card board package (Total weight will not be more than 25 Kg per Box)		

	Signature of the Authorized Person			
Seal of the Firm/Company				
Name of Authorizes Person	an entheretory or entheretory partition to any entry or a			
Complete Address:				
	ر الله الله الله الله الله الله الله الل			
Mobile No. & email :				
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(Cherry Colour Jacket)				
Ref No.:	Date:			
The General Manager (B), The Kangra Central Cooperative Bank Limited, Head Office- Dharamshala, Distt. Kangra, Himachal Pradesh -176215				
R/Sir,				
Reg: PRICE BID FOR PRINTING & SUPPLY OF DIARIES (MEDIUM	SIZE)- 2023			

Particulars	Quantity	Rate (Rs.) per Diary (As per cover of Diary)	GST (Rate & Amount)	Amount (Rs.)
Diary (Medium Size)	30000	(I) (ii) (iii)		(I) (ii) (iii)
Discount If any		(I) (ii) (iii)		(I) (ii) (iii)
Final Rate and Amount after discount:		(I) (ii) (iii)		(I) (ii) (iii)

The rates quoted are inclusive of all taxes including GST & on FOR to Dharamshala (including loading and unloading charges up to godown of the Bank at Dharamshala). We further undertake / declare as under:

- 1. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
- If our bid is accepted we undertake to deliver the diaries within the scheduled time frame. 2.
- We assure and undertake to complete the job within the period of 30 days from the date of 3. final purchase order after finalizing the art work in consultation with bank as per the specifications mentioned in Annexure H and subsequent changes made, if any.
- We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as per Annexure -VII.
- 5. The final amount is subject to arithmetical check.

Enclosures: Annexure (H)

	Signature of the Authorized Person
Seal of the Firm/Company	
Name of Authorizes Person	
Complete Address:	the light was
Mobile No. & email:	
Mobile 10. & chian .	
Place:	

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SPECIFICATIONS	OF SAMPLES BEING SUBMITTED FOR BANK'S DIARIES (MEDIUM SIZE) FOR THE YEAR - 2023
Quantity	30000
Size	22 x 15 cm.
Paper	Super sun Shine paper of 60 GSM (Bilt)
Cover of Diary	Leather Binding ( <u>Cherry Colour Jacket</u> ). (Sample of each cover to be submitted with the Bid)
Specification of Diary	Sunday full Multicolored pages, different colors for all months, Planner before every month & Month cut.
Packing	Will be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight to be not more than 25 Kg per Box)
Tender Fee	DD No for Rs. 10000/- issued by (Name of Bank Branch) in favor of GM KCC Bank Ltd payable at <b>Dharamsala</b>
Earnest Money	Rs.75000/- in shape of FDR duly pledged in favour of the GM KCC Bank Ltd. FDR No Dated Issuing Bank Branch
Packing	Will be packed in plastic transparent cover and packed in card board package (Total weight will not be more than 25 Kg per Box)

	Signature of the Authorized Person			
Seal of the Firm/Company				
Name of Authorizes Person				
Complete Address:				
Mobile No. & email :				
Place:				

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### Application for submitting price bid for printing & supply of Small Size Diaries- 2023 (Cherry Colour Jacket)

(Cherry Colour Jacket)	<u>.</u>			
Ref No.:		Date: _		
The General Manager (B), The Kangra Central Cooperative Bank Limited, Head Office- Dharamshala, Distt. Kangra, Himachal Pradesh -176215	TO AMERICA STATEMENT	on a property of	Porting Account	
R/Sir.				

#### Reg: PRICE BID FOR PRINTING & SUPPLY OF DIARIES (SMALL SIZE) 2023

Particulars	Quantity	Rate (Rs.) per Diary (As per cover of Diary)	GST (Rate & Amount)	Amount (Rs.)
Diary (Small Size)	30000	(I) (ii) (iii)		(I) (ii) (iii)
Discount If any		(I) (ii) (iii)	Se 40 ° 41 2.5 e75	(I) (ii) (iii)
Final Rate and Amount after discount:		(I) (ii) (iii)		(I) (ii) (iii)

The rates quoted are inclusive of all taxes including GST & on FOR to Dharamshala (including loading and unloading charges up to godown of the Bank at Dharamshala). We further undertake / declare as under:

- 1. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
- 2. If our bid is accepted we undertake to deliver the diaries within the scheduled time frame.
- 3. We assure and undertake to complete the job within the period of 30 days from the date of final purchase order after finalizing the art work in consultation with bank as per the specifications mentioned in Annexure J and subsequent changes made, if any.
- 4. We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as per Annexure -VII.
- 5. The final amount is subject to arithmetical check.

Signature of the Authorized Person

Name of Authorizes Person\_\_\_\_\_

Complete Address: \_\_\_\_\_

Mobile No. & email :\_\_\_\_\_

Place:\_\_\_\_

Enclosures: Annexure (J)

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SPECIFICATIONS O	OF SAMPLES BEING SUBMITTED FOR BANK'S DIARIES (SMALL SIZE) FOR THE YEAR - 2023			
Quantity	30000			
Size	17 x 11 cm.			
Paper	Super sun Shine paper of 60 GSM (Bilt)			
Cover of Diary	Leather Binding ( <u>Cherry Colour Jacket</u> ). (Sample of each cover to be submitted with the Bid)			
Specification of Diary	Sunday full with 2 dates on each page, different colors for all months, Planne before every month & Month cut.			
Packing	Will be packed in plastic transparent cover in equal quantity and properly packed in card board packing ( Total weight to be not more than 25 Kg per Box)			
Tender Fee	DD No for Rs. 7500/- issued by (Name of Bank Branch) in favor of GM KCC Bank Ltd payable at <b>Dharamsala</b>			
Earnest Money	Rs.75000/- in shape of FDR duly pledged in favour of the GM KCC Bank Ltd.  FDR No Dated Issuing Bank Branch			
Packing	Will be packed in plastic transparent cover and packed in card board package (Total weight will not be more than 25 Kg per Box)			

	Signature of the Authorized Person		
Seal of the Firm/Company	established the Alphanical for		
Name of Authorizes Person			
Complete Address:			
Mobile No. & email :			
Place			

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