



**The Kangra Central Cooperative Bank Ltd
Dharamshala
H.P. 176215**

RFP Number KCCB/IT/HW/2019/01

Document Cost Rs. 1,000/-

Last Date of Submission of bid documents: 20/03/2019 upto 1:00 PM
Bid opening: 20/03/2019 at 3:00 P.M

“Empanelment of Vendors for AMC of Computer Systems, Printers and
Scanners”

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Notice Inviting Tender

The Kangra Central Co-operative Bank Limited invites sealed tenders for the empanelment of vendors for the “AMC of Computer Systems, Printers and Scanners”.

The Kangra Central Co-Operative Bank Limited, Dharamshala is currently operating in five districts of Himachal Pradesh viz Kangra, Hamirpur, Una, Kullu and Lahaul & Spiti. The Bank has a network of 18 Zonal Offices, 216 Branches and 12 Extension Counters with its Head Office at Dharamshala.

Bids should be sealed as per Bid Submission Procedure at Section 1 below and addressed to “**The Managing Director, The Kangra Central Co-operative Bank Ltd, Sehkar Jyoti Bhawan, Civil Lines, Dharamshala (HP) - 176215**”

The sealed bids should reach at the address given above, latest by 20.03.2019 upto 1:00 PM and it will be opened on the 20.03.2019 at 3:00 PM in the Conference Hall at Head Office of the Bank at Dharamshala in the presence of the bidder(s) or their authorized representative(s), who wish to be present at the scheduled date and time.

1. **BID SUBMISSION PROCEDURE:** - All the documents viz. Bid Covering Letter (as per the proforma given in Section 4) Tender Fee, Technical Bid and Commercial Bid prepared as given below and sealed in a single cover super- scribed with **KCCB/IT/HW/2019/01**, date of submission and the words “**Bids for AMC of Computer Systems, Printers and Scanners**, due on 20.03.2019 upto 1:00PM not to be opened before time” should consist of two separate envelopes prepared as follow:

Technical Bid: - Envelope containing cost of Tender Bid, Covering Letter & Technical Bid. This cover should be super-scribed as “**Technical Bid for AMC of Computer Systems, Printers and Scanners**” and comprise of: -

- i. Valid demand draft in favour of the Managing Director, The Kangra Central Cooperative Bank Limited, payable at Dharamshala for Rs. 1,000/- being the **cost of tender**.
- ii. Neatly typed **Bid Covering Letter** on the letter head of the Bidder and duly signed by the authorized signatory in the proforma given in **Section 4** post i.e. “**Bid Covering Letter**”.
- iii. Neatly typed and duly signed **Technical Bid** by the authorized signatory along-with relevant documentary proof in support of claim as per proforma given at **Section 5 post**.

Commercial Bid:- Envelope cover should super-scribed as “**Commercial Bid for AMC of Computer Systems, Printers and Scanners**” and contain neatly filled Commercial bid as per proforma given at **Section 6 post**.

2. **BID EVALUATION PROCESS:** - Bid evaluation process will be as follows:

2.1 Opening of Technical Bid: - Technical Bids will be opened as per schedule at conference Hall of “The Kangra Central Co-Operative bank Ltd., Head Office Dharamshala” in the presence of representatives bidder(s) who wish to be present.

2.2 Opening and Evaluation of Commercial Bids:

- i. Commercial Bids of only technically qualified bidders will be opened.
- ii. The Bidders short-listed / evaluated for opening of the Commercial Bids will be separately informed of the Date/Time/Venue of opening of the commercial Bids.
- iii. The Bank intends to empanel minimum two and maximum four vendors for the execution of AMC. The bidders will be arranged item wise in ascending order of rates quoted by them as L1, L2, L3, L4, L5 etc. Other bidders L2, L3, L4, L5 etc will be given an opportunity to match the L1 price to be empanelled in list of vendors after written consent received from their end.

3. TERMS & CONDITIONS: -

3.1 BIDDER'S QUALIFICATIONS (GENERAL)

Sr. No.	Criteria	Documents to be submitted
1.	The Bidder should not have been blacklisted / debarred by the Government of India or their undertakings, any State Governments or their undertakings previously. In such cases the bid will be summarily rejected and no correspondence in this matter shall be responded by the Bank.	Undertakings from the Bidder in this regard should be enclosed.
2.	The Bidder Company should be Registered for GST.	Copy of the Certificate of Incorporation alongwith GST registration number should be enclosed along with address proof.
3	The Bidder should have a turnover of more than 25 lakhs per annum for last one year.	Copies of the Audited Balance sheet and Profit and Loss account for last Financial year should be enclosed.

3.2 The Bidder shall submit a copy of the tender document with each page duly signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender document.

3.3 The Service Provider should provide an E mail address or Phone number for the registration of complaints along with contact number and details of concerned Staff Members and Field Engineers.

3.4 The AMC contracts shall be initially valid for one year and can be extended further mutually by both parties.

3.5 The rates once approved will also be considered for all future renewals of other specification models like HP, Acer etc during the contract periods.

3.6 The service provider shall provide maintenance service through qualified, specialized, experienced and competent service Engineers with continuous availability.

3.7 Service engineers shall be available to this office on call during all working days, and if required on holidays or extended hours also. They should be equipped with Mobile Phones, necessary tool kit, software, removable media etc.

3.8 The Service Provider shall have to visit to any branch location of the Bank on call to find out the working conditions and defects in the computer systems/printers/scanners, issue should be resolved as per resolution time beside scheduled Preventive Maintenance.

3.9 The allocation of Branches to successful bidders will be Zone wise.

3.10 Provider Shall Provide AMC services as mentioned hereunder:

- a) Corrective maintenance in case of breakdown and repair/replacement of defective parts, if any with the same or reasonably equivalent to the part removed.
- b) Preventive Maintenance including adjustments, cleaning of mechanical parts, scanning and cleaning /fixing viruses, formatting, backup etc. with the prior approval /consent of the Bank.
- c) Half Yearly Preventive Maintenance to be done by the Service Provider for all the equipment's

covered under AMC. However, the preventive work can be dove-tail with the regular service calls.

- d) Service Engineers of the Service Provider shall maintain sufficient inventory of spare parts of Desktop computers/Printers and Scanners with them at their office locations.
- e) Service Provider shall arrange the spare parts free of cost.
- f) The Bank will neither provide nor shall pay any charges for boarding, lodging and transportation facilities for the Service Provider or their representatives, as per the scope indicated in the agreement.
- g) AMC will include OS Level troubleshooting. Any physical breakage and damage due to mishandling, rodents, liquid, irregular electrical power etc. will not be in the scope of AMC.
- h) Service Provider shall submit the two copies of Service Call Reports (after attending and rectification of the faults), duly signed & stamped by the Bank Officials to concerned branch.
- i) The service provider will also provide onsite support at any new Site/Branch opened by the Bank during the period of empanelment.
- j) The Service Provider shall quote the AMC rates for Printers inclusive of consumable items (i.e Teflon Sleeve, Pressure Roller, Pickup Roller, Miller Strip and Head Cables etc.).
- k) Complaints response/resolution time and penalty details are as below:-

Response Time	Resolution Time	Penalty
1 Business Day	5 Business Days	Rs. 100/- per day after SLA breach for a particular machine till the resolution and max. penalty should be 10% of total AMC contract value. After that the Service Provider will be debarred to provide the services to the Bank.

3.11 **Rates:-** The rates quoted shall remain firm throughout the period of contract and this contract will remain valid up to one year from the date of empanelment. The price should be indicated in both words and figures. In case of any discrepancy, the rates indicated in words should prevail.

3.12 **Taxes and Duties:-** The rates quoted should be inclusive of the GST component. No GST would be paid if valid registration is not produced. All other taxes, fee, levy, insurance charges etc. would be borne by the Agency/Firm.

3.13 **Validity:-** The quoted rates must be valid for period of 90 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quotes the validity shorter than the required period, the same will be treated as unresponsive and shall be rejected.

3.14 Bidders should note that if the last date of submitting bids is declared a closed holiday by the Govt., the bids will then be submitted till 1.00 PM on next working date and will subsequently be opened on same day at 3.00 PM at designated place.

3.15 **Payment Terms:-** The Bank will release the AMC payment as 50% advance and 50% balance amount on the completion of one year of the contract period, subject to deduction of penalty, if any.

3.16 **Force Majeure:-** During the pendency of the services if the performance in whole or part thereof by either party is prevented / delayed by causes arising due to any war, hostilities, civil commotion, act of public enemy, sabotage, fire, floods, explosion, epidemics, non-availability of raw material, and other consumables, or any other causes including breakdown of equipment beyond their reasonable control neither of the two parties shall be made liable for loss or damage due to delay or failure to perform the contract during the pendency of forced conditions provided that the happenings are notified in writing within 7 days from the date of occurrence. The work shall be resumed under the contract as soon as possible after resumption of normalcy.

4 BID COVERING LETTER

To
The Managing Director,
The Kangra Central Cooperative Bank Limited,
Sehkar Jyoti Bhawan,
Civil Lines,
Dharamshala. H.P.
176 215.

Dear Sir,

Empanelment for AMC of Computer Systems, Printers and Scanners

1 Terms & Conditions

- 1.1 I / We, the undersigned Bidder(s), having read and examined in detail the specifications and all bidding documents in respect of this Request for Proposal do hereby propose to provide services as specified in the bidding document for the next one year from the date of empanelment.
- 1.2 I / We, the undersigned Bidder(s) having submitted the qualifying data as required in your Request for Proposal, do hereby bind ourselves to the conditions of your Request for Proposal. In case any further information/documentary proof in this regard before evaluation of our bid is required, I / We agree to furnish the same on demand to your satisfaction.

2 Rates & Validity

- 2.1 All the rates mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the rates and other terms and conditions of this proposal are valid for a period of one year from the date of empanelment.
- 2.2 I / We have studied the Clauses relating to Indian Income Tax Act and hereby declare that if any Income Tax, surcharge on Income Tax and any other Corporate Tax is altered under the law, I / we shall pay the same.

3 Deviations

I / We declare that all the services shall be delivered strictly in accordance with the Terms and Conditions of the Request for Proposal Document.

4 Bid Pricing

I / We further declare that the rates stated in our proposal are in accordance with your terms and conditions in the bidding document.

5. Details of cost of RFP Document:

Value	1,000/- (Rupees One Thousand Only)
Demand Draft Number with Date	
Name and Branch of the Bank	

6. Declaration

I / We hereby declare that my / our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Thanking you,
Yours faithfully,

(Signatures)

Date:

Place:

Name:

Designation:

Seal

5. PROFORMA TECHNICAL BID

1	Bidder's Proposal Reference No & Date	
2	Bidder's Name and Address	
3	Contact Person Designation Telephone Number Fax Number E-mail Address	
4	Please enclose Sales Tax / VAT registration copy	
5	Please enclose Company's PAN Card copy and the latest Income-tax Clearance letter.	
6	Please enclose printed leaflets / specification sheets of the products being offered.	
7	The Bidder should not have been blacklisted / debarred by the Government of India or their undertakings, any State Governments or their undertakings previously. In such cases the bid will be summarily rejected and no correspondence in this matter shall be responded by the Bank.	Undertakings from the Bidder in this regard should be enclosed as Annexure EG – 1 .
8	The bidders should ensure that they are GST compliant and their quoted tax Structure/Rates are as per GST Law.	Copy of GST registration to be enclosed as Annexure EG – 2 .
9	The Bidder Company should be Registered for GST.	Copy of the Certificate of Incorporation alongwith GST registration number should be enclosed along with address proof as Annexure EG – 3 .
10	The Bidder should have a turnover of more than 25 lakhs per annum for last one year.	Copies of the Audited Balance sheet and Profit and Loss account for last Financial year should be enclosed as Annexure EG – 4 .

(Signatures)

Date:

Place:

Name:

Designation:

Seal

6. COMMERCIAL BID

Sr. No	Description	Tentative Quantity	AMC Rates per unit (in Rs)	Amount	GST (%)	Total
	DESKTOP COMPUTER					
1	HCL Infinity MA – 330, HCL LED	122				
	HCL Infinity MA – 350, HCL LED	185				
	HCL Infinity – 1280, Acer LED	338				
	HCL Infinity – 1230, Acer LED	133				
	PRINTERS					
2	HP Laserjet 1022	161				
	HP Laserjet P1505	6				
	HP Laserjet P1566	62				
	HP Laserjet 1020 PLUS	31				
	HP Laserjet Pro M12a	0				
	HP Laserjet Pro M202n	3				
	HP Laserjet Pro 128fn	3				
	HP Laserjet 3055 Multi-functional	16				
	HP Laserjet M1136 MFP	1				
	HP Color Laserjet 2600 (Coloured)	1				
	HP Color Laserjet 5200n	2				
	Epson PLQ-20 Passbook Printer	249				
	Wincore Nixdorf 4915 Passbook	18				
	TVS Speed 40 PLUS	2				
	LIPI PB2 Passbook Printer	28				
	Wep HQ1070 +Dx	180				
	TVSe MSP 430	2				
	TVSe MSP 455 XL Classic	23				
	Epson LQ 310	10				
Epson LQ 1310	1					
	SCANNERS					
3	HP Scanjet 5590	69				
	HP Scanjet 3110	117				
	HP Scanjet G 4010	38				

Note:- The Service Provider shall quote the AMC rates for Printers inclusive of consumable items (i.e Teflon Sleeve, Pressure Roller; Pickup Roller; Miller Strip and Head Cables etc.).

(Signatures)

Date:

Place:

Name:

Designation:

Seal

7. System Specifications

Sr. No	Model No	Specification
1	HCL Infinity MA-330	intel dual core processor E-5700,2gb ddr3 RAM, 500GB HDD,PL Window 7 Prof. Usb KBD. Usb optical mouse, 18.5" TFT screen,pl window 7 prof.
2	HCL Infinity MA-350	intel core i5-650 processor2gb ddr3 RAM, 500GB HDD,PL Window 7 Prof. Usb KBD Usb optical mouse, 18.5" TFT screen, pl window 7 prof.
3	HCL Infinity-1280	intel dual core processor, 17" color monitor,160GB HDD,1GB DDR2 RAM,USB Mouseand Keyboard,PL window Vista Prof.
4	HCL Infinity-1230	intel pentium D ,512 MBDDR2 RAM ,160GB HD,optical mouse.Color Monitor,Pl window XP Prof.

8. Location wise Quantity of Items

Sr No	Name of Zone	Name of Location	Make/ Model No.	No's of Computers	No's of Printers and Scanners				
					HP Laserjet	Passbook	DOT Matrix	MFP	Scanner
1	Zonal Office Kullu	ZO Kullu	HCL	2				1	
3		Bhutti Colony	HCL	6	1	1	1		1
9		Gandhinagar	HCL	3	1	1	1		1
12		Katrain	HCL	5	1	2	1		1
17		Keylong	HCL	4	1	2	1		1
22		Kullu	HCL	7	2	3	2		2
30		Manali	HCL	6	2	2	1		1
37		Raison	HCL	4	1	1	1		1
41		Sajla at Khaknal	HCL	2	1	1	1		1
43		Shansha	HCL	2	1	1	1		1
44		Sissu	HCL	2	1	1	1		1
46		Udaipur	HCL	3	1	1	1		1
49		Bhutti (Lag Valley)	HCL	1	1	1	1		1
50		Naggar			1	2	1		1
51		Laren Kelo			1	1	1		1
		Total			47	16	20	15	1
1	Zonal Office Bathu	Ajouli	HCL	4	1		1		1
5		Dulehar	HCL	4		1			1
9		Haroli	HCL	4	1	2	1		1
13		Jhalera	HCL	4	1	2	1		1
17		Bhadsali	HCL	1	1	1	1		1
18		Santokhgarh	HCL	4	1	2			1
23		Mehatpur	HCL	2	1	2	1		1
25		Tahliwal	HCL	2	1	1	1		1
28		Basal	HCL	2	1	1	1		1
30		Bathu	HCL	1	1	1	1		1
31		Pubowal			1	1			1
	Total			28	10	14	8	0	11
1	Zonal Office Una	ZO Una	HCL	1	1			1	
2		Lathiani	HCL	4	1	1	1		1
6		RH Una	HCL	4	1	2	1		1
10		Raipur Maidan	HCL	3	1	1			1
13		Takoli	HCL	4	1	1	1		1
17		Una	HCL	9	1	1	1		1
26		Dehlan	HCL	2	1	1	1		
28		Behdala	HCL	1	1	1			1
29		Bangana	HCL	5	1	2	1		1
34		Thanakalan	HCL	2		2	1		
36		GC Una	HCL	8	1	2	1		1
	Total			43	10	14	8	1	8
1	Zonal Office Amb	ZO Amb	HCL	1	1			1	
2		Gagret	HCL	6	1	2	1		1
8		Amb	HCL	7	1	2	1		1

15	Zonal Office Amb	Dhussara	HCL	4	1	2	1		1
19		SM Daulatpur Chowk	HCL	5	1	2	2		1
24		Panjawar	HCL	4	1	1	1		1
28		Bharwain	HCL	3	1	1	1		1
31		Mubarikpur	HCL	4	1	2	1		1
35		Chintpurni	HCL	5	1	2	1		1
40		Daulatpur Chowk	HCL	6	1	3	1		1
46		Gondpur Banera	HCL	3	1	1			
47		Baruhi			1	1			1
48		Nehrian			1	1			1
		Total			48	13	20	10	1
1	Zonal Office Dehra	Dehra	HCL	6	2	2	1		1
7		Haripur	HCL	3	1	1	1		1
10		Paisa Road	HCL	4	1	1	1		1
13		Sri Jawalamukhi	HCL	5		2	1		1
18		Khundian	HCL	4	1	1	1		1
22		N.Surian	HCL	4	1	2	1		1
26		Bankhandi	HCL	3	1	1	1		1
29		ZO Dehra			1			1	
30		Majheen			1	1	1		1
31		Ranital	HCL	1	1	1	1		1
32		Muhal			1	1			1
	Total			30	11	13	9	1	10
1	Zonal Office Dadasiba	Rakkar	HCL	4	1	1	1		1
5		Dadasiba	HCL	4	1	2	2		2
9		Chanour	HCL	4		1	1		1
13		Nehran Pukhar	HCL	6	1	2	1		1
19		Shantla	HCL	3	1	1	1		1
22		Pragpur	HCL	6	1	2	1		1
28		Kasba Kotla	HCL	2	1	1	1		1
30		Jourbar	HCL	2	1	2	1		1
32		Sansarpur Terrace	HCL	4	1	1	1		1
36		Adhwani	HCL	2	1	2	1		
		Total			37	9	15	11	0
1	Zonal Office Anni	Dalash	HCL	2	1	1	1		1
4		Nirmand			1	1	1		1
6		Durah	HCL	3	1	1	1		1
10		Anni	HCL	3	1	1	1		1
14		Bail	HCL	3	1	1	1		1
17		Kaza	HCL	4	1	1	1		1
20		ZO Anni			1				1
21		Brow			1	1			1
22		Jaban			1	1	1		1
23		Tabo			1	1	1		1
		Total			15	10	9	8	0
1		Galore	HCL	5	1	2	1		1

6	Zonal Office Galore	Chakmoh	HCL	5	2	2	1		1
11		Bijhari	HCL	6	2	3	1		2
17		Salouni	HCL	2	1	1	1		1
19		Dhaneta	HCL	3	1	2	1		1
23		Nadaun	HCL	6	1	2	2		1
29		Kangoo	HCL	3	1	1	1		1
32		Bara	HCL	3	1	1	1		1
35		Barsar	HCL	6	2	3	2		2
43		Mannpul	HCL	2	1	1	1		1
45		Jalari	HCL	1	1	1	1		1
48		Rangas	HCL	2	1	1	1		1
51		Hareta	HCL	1	1	1			1
52		Bani	HCL	3	1	1	1		1
53		ZO Galore			1			1	
		Total			48	18	22	15	1
1	Zonal Office Hamirpur	Anoo	HCL	5	1	1	1		1
8		Bhaleth	HCL	2	1	1	1		1
10		Bhota	HCL	6		2	1		1
16		Bir Bhagera	HCL	4	2	2	1		2
20		Didwin Tikker	HCL	5	1	1	1		1
25		Hamirpur	HCL	8	1	1	1		1
33		Kuthera	HCL	3	1	1	1		1
36		LB Hamirpur	HCL	3	1	1	1		1
39		Lambloo	HCL	5	2	1	1		1
44		Nalti	HCL	1	1	1	1		1
45		Sujanpur Tira	HCL	4	1	2	1		1
49		Pucca Bharoh	HCL	4	1	1	1		1
53		Kale Amb	HCL	2	1	1	1		1
55		Dosarka	HCL	1	1	1			1
56		ZO Hamirpur			1			1	
	Total			53	16	17	13	1	15
1	Zonal Office Samirpur	ZO Samirpur	HCL	1				1	
2		Ukhali	HCL	2	1	1	1		1
4		Chouri			1	1	1		1
5		Panjot	HCL	2	1	1	1		1
7		Ladrour	HCL	3	1	2	1		1
10		Touni Devi	HCL	6	1	2	1		1
15		Bhareri	HCL	6	1	1	1		1
21		Tikker Khatrian	HCL	2	1	1	1		1
23		Jahu	HCL	7	1	1			1
30		Patta	HCL	5	1	2	1		1
35		Samirpur	HCL	1	1	2	1		1
36		Bhoranj	HCL	5	1	2	1		1
41		Baloh	HCL	1	1	1	1		1
42		Uhal			1	1			1
43		Patlander			1	1			1
	Total			41	14	19	11	1	14

1	Zonal Office Alampur	U. Lambagaon	HCL	3	1	1	1		1
4		Lambagaon	HCL	3	1	1	1		1
8		Kotlu	HCL	3	1	1	1		1
11		Jaisinghpur	HCL	7	1	2	1		1
18		Bheri	HCL	2	1	1	1		
20		Wahe da Patt	HCL	4	1	1	1		1
24		Thural	HCL	5	1	2	1		1
28		Alampur	HCL	3	1	1	1		1
31		Harsi			1	1			1
32		Gander			1	1	1		1
33		Duhak			1	1	1		1
34		Dagoh			1				1
35		ZO Alampur			1				
		Total			30	13	13	10	0
1	Zonal Office Baijnath	ZO Baijnath	HCL	2	1			1	
3		Sansal	HCL	3	1	1	1		1
6		Panchrukhi	HCL	7	1	2	1		1
12		Deol	HCL	3	1	1	1		1
15		Baijnath	HCL	7	1	2	1		1
22		Mahakal	HCL	4	1	1	1		1
26		Rakker Bheri	HCL	3	1	1	1		1
29		Chadiar	HCL	4	1	1	1		1
33		TC Bir	HCL	4		1	1		1
37		Paprola	HCL	8	2	2	1		2
45		Bir	HCL	4	1	1	1		1
49	Padiarkhar			1	1			1	
	Total			49	12	14	10	1	12
1	ZO Banjar	ZO Banjar	HCL	1	1		2	1	
2		Banjar	HCL	5	1	2	1		1
16		Bhunter	HCL	5	2	2	1		1
21		Jari	HCL	3	1	1	1		1
24		Larji	HCL	3	1	1	1		1
27		Sainj	HCL	5	1	1	1		1
32		Bajoura	HCL	2	1	1	1		1
34		Parla Bhunter	HCL	3	1	1	1		1
37		Garsa			1	1			1
38		Gusheni			1	1			1
	Total			27	11	11	9	1	9
1	Zonal Office Indora	ZO Indora	HCL	1	1			1	
2		Kandrori	HCL	3	1	1	1		1
5		Thakurdwara	HCL	3	1	1	1		1
8		Badukhar	HCL	2	1	1	1		1
11		Lohara at Fatehpur	HCL	4		2	1		1
15		Damtal	HCL	5	1	1	1		1
20		Makroli	HCL	3	1	1	2		1
23		Indora	HCL	6	1	2	3		2
30		Rehan	HCL	6	1	3	1		2

36		Sathana	HCL	3	1	1	1		1
39		Dhangupir	HCL	4	1	1	2		1
43		Dhameta	HCL	3	1	1	1		1
47		Dah Kulara			1	1	1		1
	Total			43	12	16	16	1	14
1	Zonal Office Kangra	ZO Kangra	HCL	1				1	
2		Zamanabad	HCL	3	1	1	1		1
5		Rajol			1	1	2		1
6		Purana kangra	HCL	3	1	1	1		1
9		Gahlian	HCL	3	1	1	1		1
12		Dramman	HCL	2	1	1	1		1
14		Bagli	HCL	1	1	1	2		1
15		Rait	HCL	1		2	1		1
16		Kangra	HCL	10	2	2	2		1
26		Charri	HCL	4	1	1	1		1
30		Shahpur	HCL	8	1	2	1		1
37		Gaggal	HCL	6		2	1		1
43		Lapiana	HCL	2	1	1	1		1
45		Masrer			1	1	1		1
46		Salol			1	1			1
47		Rulhed			1				1
	Total			44	14	18	16	1	15
1	Zonal Office Nagrota Bagwan	ZO Nagrota Bagwan	HCL	1	1			1	
2		Mc LeodGanj	HCL	1	1	1	2		1
3		Danoa	HCL	2	1	1	1		1
5		Dari	HCL	1	2	2	1		1
6		Pathiar	HCL	2	1	2	1		1
8		Rajiana	HCL	6	1	2	1		1
14		Sri Chamunda	HCL	2	1	1	1		1
15		Darang	HCL	3	1	1	1		1
18		Yol	HCL	1	1	2	1		1
20		KB Dharamshala	HCL	5	1	2	1		1
26		Nagrota Bagwan	HCL	9	1	2	1		1
36	Dharamshala	HCL	14	2	3	2		1	
50	Tang Narwana				1	1			
	Total			47	14	20	14	1	11
1	Zonal Office Palampur	ZO Palampur	HCL	1				1	
2		Thakurdwara	HCL	2	1	1	1		1
4		MB Palampur	HCL	2	1	1	1		1
6		Nagri	HCL	2	1	2	1		1
10		Pahra	HCL	1	1	1	2		1
11		Rajpur	HCL	1	1	1	1		1
12		SA Palampur	HCL	8	1	3	4		1
20		Dheera	HCL	7	1	3	3		2
27		Bhawarna	HCL	5	1	2	1		1
32		Sulah	HCL	4	1	1	1		1
36	Daroh	HCL	3	1	1	1		1	

39		Garh Jamula	HCL	1	1	1			1
40		Jalag			1	1			1
	Total			37	12	18	16	1	13
1	Zonal Office Nurpur	ZO Nurpur	HCL	1	1			1	
2		Nurpur	HCL	6	1	2	1		1
8		Chalwara	HCL	1	1	1	1		1
9		Sadwan	HCL	4	1	1	1		1
13		Raja Ka Talab	HCL	5	1	2	1		1
19		Lubh	HCL	3	1	1	1		1
23		Kotla	HCL	2	1	1	1		1
25		Jawali	HCL	7	1	2	1		1
31		Jassur	HCL	6	1	2	1		1
37		Harsar	HCL	3	1	1	1		1
40		Bharmar	HCL	2	1	1	1		1
42		Bhadwar	HCL	3	1	1	1		1
45		Baranda	HCL	3	1	1	1		1
48		Ganoh	HCL	3	1	1	1		1
51		Gangath	HCL	5	1	1	1		1
56	CB Nurpur	HCL	2	1	1	1		1	
	Total			56	16	19	15	1	15
1	Head Office	Head Office	HCL	55	39	4	3	2	4
	Total			55	39	4	3	2	4
	Grand Total			778	270	296	217	16	224