



**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.  
HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215**

**TENDER FORM BANKS CALENDAR FOR THE YEAR 2019**

Tender Form Cost	Rs. 5000/- Non Refundable
Quantity	1,00,000
Size	20x 30 inches
Paper	130 GSM (Indian Art Paper)
Rimming	Double fold tin (3mm) in matching colour & Ribbon on the top.
Colour	Multi colour
Art Work	To be prepared by the party in consultation with the bank.
Earnest Money	Rs. 50,000/- in shape of TDR duly pledged in favour of the GM KCC Bank



**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.  
HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215**

**TENDER FORM BANKS DIARIES (MEDIUM) FOR THE YEAR 2019**

Tender Form Cost	Rs. 5000/- Non Refundable
Quantity	20,000
Size	15.5x 22.5 Cm.
Paper	Super Sun Shine paper of 60 GSM (Bilt)
Paper for photographs	Multicolour printing on Indian Art paper 90 GSM
Earnest Money	Rs. 50,000/- in shape of TDR duly pledged in favour of the GM KCC Bank
Cover of Diary	Hard binding, Title Matt Lamination & U.V. Coating/Leather Binding 130 GSM Art paper. About 48-60 pages of prelims and index of names & addresses have to be printed & incorporated. (Sample of each cover to be submitted with the Bid) Bank's name, logo and year to be printed on cover.
Specification of Diary	Sunday full Multicolored diary, every month with different colours, Planner before every month & Month cut.



**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.  
HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215**

**TENDER FORM BANKS DIARIES (EXECUTIVE) FOR THE YEAR 2019**

Tender Form Cost	Rs. 5000/- Non Refundable
Quantity	5,000
Size	19x 25 Cm.
Paper	Super Sun Shine paper of 60 GSM (Bilt)
Paper for photographs	Multicolour printing on Indian Art paper 90 GSM
Earnest Money	Rs. 25,000/- in shape of TDR duly pledged in favour of the GM KCC Bank
Cover of Diary	Hard binding, Title Matt Lamination & U.V. Coating/Leather Binding 130 GSM Art paper. About 48-60 pages of prelims and index of names & addresses have to be printed & incorporated. (Sample of each cover to be submitted with the Bid) Bank's name, logo and year to be printed on cover.
Specification of Diary	Sunday full Multicolored diary, every month with different colours, Planner before every month & Month cut.



**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD. HEAD OFFICE:  
DHARAMSHALA, DISTT. KANGRA (H. P.) 176215**

**TENDER NOTICE**

Sealed tenders are invited from established Printers/Manufacturers with proof for the following printing works/supplies.

Sr. No	Particulars	Quantity	Earnest Money
1.	Bank's calenders for the year 2019	1,00,000	50000
2.	Bank's (Medium) Diary for the year 2019.	20000	50000
3	Bank's (Executive) Diary for the year 2019	5000	25000

The tender form will be issued by the Bank. The bidder has to deposit tender fee of Rs. 5000/- (Non Refundable) for each item along with the tender form up to 12.10.2018 (12.00 Noon) and will be opened on the same day at 1.00 Hrs. The Tender Form will also be available on our site [www.kccb.in](http://www.kccb.in). Bids submitted without tender fee and earnest money shall be rejected. The Bank reserves the rights to accept or reject any/all tenders without assigning any reason.

  
**General Manager**

**Details for the price bid for printing & supply of calenders 2019**

Reference No.:

Date:

The General Manager,  
The Kangra Central Cooperative Bank Limited,  
Head Office- Dharamshala, Distt. Kangra,  
Himachal Pradesh -176215

Dear Madam/ Sir,

**Re: PRICE BID FOR PRINTING & SUPPLY OF CALENDERS – 2019**

Particulars	Quantity	Rate (Rs.) per Calendar	Amount (Rs.)
Calender	1,00,000		
TOTAL	1,00,000		
Discount If any			
TOTAL FOR LI RATE			

The rates quoted are inclusive of all taxes including GST & FOR Dharamshala (including loading and unloading charges up to godown at Dharamshala). We further undertake / declare as follows:

1. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
2. If our bid is accepted we undertake to deliver the calendars within the schedule time frame.
3. We assure and undertake to complete the job within the period of 30 days from the date of approval of printing material as per the specifications mentioned in Annexure A and subsequent changes made, if any.
4. We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as per Annexure -D.
5. The final amount is subject to arithmetical check.

Enclosures: Annexure (A & D)

Signature of the Authorized Person

Seal of the Firm/Company

Name of Authorizes Person \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-Mail address \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.**

HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

<b>SPECIFICATION FOR BANK'S CALENDER FOR THE YEAR - 2019</b>	
Quantity	1,00,000 (One Lac).
Photograph	1. 80,000 Shiv Parivar 2. 20,000 Hon'ble CM of H.P.
Size	20x30 inches.
Paper	130 GSM (Indian Art Paper).
Rimming	Double fold tin (3mm) in matching colour & ribbon on the top.
Colour	Multicolor.
Art Work	To be prepared by the party in consultation with the Bank.
Tender Form Cost	Rs. 5,000/- Non Refundable.
Earnest Money	Rs.50,000/- in shape of TDR duly pledged in favour of the GM KCC Bank.
Packing	Every 50 ( Fifty ) calenders are to be wrapped for the full width with 60 GSM Kraft paper and packed in card board package (Not more than 25 kg per box).

Note:- Complete address, Mobile Number, E-mail id and name of Authorized signatory of the bidder should be mentioned in the bid application.

Signature of the authorized person

Seal of the Firm/Company

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Annexure – D**

Sr. No.	Terms and Conditions
1	The tender form will be received by the undersigned up to 12.10.2018, (12. 00 Noon) The tender form will be opened at 01. 00 PM on the same day.
2	Only multicolor printers for calendars, manufacturer of diary and units registered with the industry department (The applicant has to produce the proof + experience) are eligible for participation in the tender and no conditional tenders will be accepted.
3	Rates quoted should be inclusive of all taxes including GST & FOR Dharamshala ( including loading and unloading charges up to godown at Dharamshala)
4	Tender form must accompany earnest money in shape of Term Deposit Receipt only duly pledge in favour of the General Manager, The Kangra Central Cooperative Bank Limited Dharamshala
5	The materiel will have to be supplied within 30 days from the date of final approval by the Bank, failing which penalty @ Rs. 1,000/- per day will be levied.
6	Tender form must accompany sample of paper's to be used both in calender & diary. Also enclose the material to be used in the diaries viz. Matt Lamination etc.
7	No extra cost for transparencies will be paid for calendar. Photo of Shiv Parivar & Hon'ble CM of HP will be approved by the Bank so participants are requested to bring best transparencies with them for selection.
8	The undersigned reserves the right to accept or reject any or all tenders without assigning any reason
9	75 % payment will be made against goods and remaining 25 % payment will be made after the report from recognized testing center regarding quality & weight of paper as per previous practice. Penalty for inferior quality will be charged @ 25 % of the total cost of calendars/diary and EMD shall also be forfeited. IT/TDS as applicable will be levied while releasing the payment.
10	State Entry Tax (If any) shall be borne by the supplier
11	Envelops sending quotation may please be addressed to General Manager ,The Kangra Central Cooperative Bank Limited Head Office Dharamshala and write word: Quotation for Calender 2019, Diaries Medium 2019,Diaries Executive 2019 on the top of the envelop.

Seal of the Firm/Company

Signature of the authorized person

Date:

Place:

**Details for the price bid for printing & supply of Medium Diaries 2019**

Reference No.:

Date:

The General Manager,  
The Kangra Central Cooperative Bank Limited,  
Head Office- Dharamshala, Distt. Kangra,  
Himachal Pradesh -176215

Dear Madam/ Sir,

**Re: PRICE BID FOR PRINTING & SUPPLY OF MEDIUM DIARIES – 2019**

Particulars	Quantity	Rate (Rs.) per Diary (As per cover of Diary)	Amount (Rs.)
Medium Diary	20000	(I) (ii) (iii)	(I) (ii) (iii)
Discount If any		(I) (ii) (iii)	(I) (ii) (iii)
TOTAL FOR LI RATE		(I) (ii) (iii)	(I) (ii) (iii)

The rates quoted are inclusive of all taxes including GST & FOR Dharamshala (including loading and unloading charges up to godown at Dharamshala). We further undertake / declare as follows:

2. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
2. If our bid is accepted we undertake to deliver the diaries within the schedule time frame.
3. We assure and undertake to complete the job within the period of 30 days from the date of approval of printing material as per the specifications mentioned in Annexure B and subsequent changes made, if any.
4. We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as per Annexure -D.
5. The final amount is subject to arithmetical check.

Enclosures: Annexure (C & D)

Signature of the Authorized Person

Seal of the Firm/Company

Name of Authorizes Person \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-Mail address \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_



**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.**

HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

SPECIFICATION FOR BANK DIARIES (MEDIUM) FOR THE YEAR - 2019	
Quantity	20,000
Size	15.5x 22.5 Cm.
Paper	Super sun Shine paper of 60 GSM (Bilt)
Paper for photographs	Multicolour printing on Indian Art Paper 90 GSM
Earnest Money	Rs. 50,000/- in shape of TDR duly pledged in favour of the GM KCC Bank.
Cover of Diary	Hard binding, Title Matt Lamination & U.V. Coating/Leather Binding 130 GSM Art paper. About 48-60 pages of prelims and index of names & addresses have to be printed & incorporated. (Sample of each cover to be submitted with the Bid) Bank's name, logo and year to be printed on cover.
Specification of Diary	Sunday full Multicolored diary, every month with different colours, Planner before every month & Month cut.
Packing	To be packed in plastic transparent cover and packed in card board package ( Not more then 25 Kg per Box)

Note:- Complete address, Mobile Number, E-mail id and name of Authorized signatory of the bidder should be mentioned in the bid application.

Signature of the authorized person

Seal of the Firm/Company

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Annexure – D**

Sr. No.	Terms and Conditions
1	The tender form will be received by the undersigned up to 12.10.2018, (12. 00 Noon) The tender form will be opened at 01. 00 PM on the same day.
2	Only multicolor printers for calendars, manufacturer of diary and units registered with the industry department (The applicant has to produce the proof + experience) are eligible for participation in the tender and no conditional tenders will be accepted.
3	Rates quoted should be inclusive of all taxes including GST & FOR Dharamshala ( including loading and unloading charges up to godown at Dharamshala)
4	Tender form must accompany earnest money in shape of Term Deposit Receipt only duly pledge in favour of the General Manager, The Kangra Central Cooperative Bank Limited Dharamshala
5	The materiel will have to be supplied within 30 days from the date of final approval by the Bank, failing which penalty @ Rs. 1,000/- per day will be levied.
6	Tender form must accompany sample of paper's to be used both in calender & diary. Also enclose the material to be used in the diaries viz. Matt Lamination etc.
7	No extra cost for transparencies will be paid for calendar. Photo of God will be approved by the bank so participants are requested to bring best transparencies with them for selection.
8	The undersigned reserves the right to accept or reject any or all tenders without assigning any reason
9	75 % payment will be made against goods and remaining 25 % payment will be made after the report from recognized testing center regarding quality & weight of paper as per previous practice. Penalty for inferior quality will be charged @ 25 % of the total cost of calendars/diary and EMD shall also be forfeited. IT/TDS as applicable will be levied while releasing the payment.
10	State Entry Tax (If any) shall be borne by the supplier
11	Envelops sending quotation may please be addressed to General Manager ,The Kangra Central Cooperative Bank Limited Head Office Dharamshala and write word: Quotation for Calender 2019, Diaries Medium 2019,Diaries Executive 2019 on the top of the envelop.

Seal of the Firm/Company

Signature of the authorized person

Date:

Place:

**Details for the price bid for printing & supply of Executive Diaries 2019**

Reference No.:

Date:

The General Manager,  
The Kangra Central Cooperative Bank Limited,  
Head Office- Dharamshala, Distt. Kangra,  
Himachal Pradesh -176215

Dear Madam/ Sir,

**Re: PRICE BID FOR PRINTING & SUPPLY OF EXECUTIVE DIARIES – 2019**

Particulars	Quantity	Rate (Rs.) per Diary (As per cover of Diary)	Amount (Rs.)
Executive Diary	5000	(I) (ii) (iii)	(I) (ii) (iii)
Discount If any		(I) (ii) (iii)	(I) (ii) (iii)
TOTAL FOR LI RATE		(I) (ii) (iii)	(I) (ii) (iii)

The rates quoted are inclusive of all taxes including GST & FOR Dharamshala (including loading and unloading charges up to godown at Dharamshala). We further undertake / declare as follows:

3. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
2. If our bid is accepted we undertake to deliver the diaries within the schedule time frame.
3. We assure and undertake to complete the job within the period of 30 days from the date of approval of printing material as per the specifications mentioned in Annexure C and subsequent changes made, if any.
4. We are agreeable to receive the payment after completion of the job as per the Bank's satisfaction and terms and conditions as per Annexure -D.
5. The final amount is subject to arithmetical check.

Enclosures: Annexure (D & D)

Signature of the Authorized Person

Seal of the Firm/Company

Name of Authorizes Person\_\_\_\_\_

Mobile No. \_\_\_\_\_

E-Mail address \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**OFFICE OF THE KANGRA CENTRAL COOPERATIVE BANK LTD.**

HEAD OFFICE DHARAMSHALA, DISTT. KANGRA (H. P.) 176215

<b>SPECIFICATION FOR BANK DIARIES (EXECUTIVE) FOR THE YEAR - 2019</b>	
Quantity	5,000
Size	19x 25 Cm.
Paper	Super sun Shine paper of 60 GSM (Bilt)
Paper for photographs	Multicolour printing on Indian Art Paper 90 GSM
Earnest Money	Rs. 25000/- in shape of TDR duly pledged in favour of the GM KCC Bank.
Cover of Diary	Hard binding, Title Matt Lamination & U.V. Coating/Leather Binding 130 GSM Art paper. About 48-60 pages of prelims and index of names & addresses have to be printed & incorporated. (Sample of each cover to be submitted with the Bid) Bank's name, logo and year to be printed on cover.
Specification of Diary	Sunday full Multicolored diary, every month with different colours, Planner before every month & Month cut.
Packing	To be packed in plastic transparent cover and packed in individual card board package ( Not more then 25 Kg per Box)

Note:- Complete address, Mobile Number, E-mail id and name of Authorized signatory of the bidder should be mentioned in the bid application.

Signature of the authorized person

Seal of the Firm/Company

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Annexure – D**

Sr. No.	Terms and Conditions
1	The tender form will be received by the undersigned up to 12.10.2018, (12. 00 Noon) The tender form will be opened at 01. 00 PM on the same day.
2	Only multicolor printers for calendars, manufacturer of diary and units registered with the industry department (The applicant has to produce the proof + experience) are eligible for participation in the tender and no conditional tenders will be accepted.
3	Rates quoted should be inclusive of all taxes including GST & FOR Dharamshala ( including loading and unloading charges up to godown at Dharamshala)
4	Tender form must accompany earnest money in shape of Term Deposit Receipt only duly pledge in favour of the General Manager, The Kangra Central Cooperative Bank Limited Dharamshala
5	The materiel will have to be supplied within 30 days from the date of final approval by the Bank, failing which penalty @ Rs. 1,000/- per day will be levied.
6	Tender form must accompany sample of paper's to be used both in calender & diary. Also enclose the material to be used in the diaries viz. Matt Lamination etc.
7	No extra cost for transparencies will be paid for calendar. Photo of God will be approved by the bank so participants are requested to bring best transparencies with them for selection.
8	The undersigned reserves the right to accept or reject any or all tenders without assigning any reason
9	75 % payment will be made against goods and remaining 25 % payment will be made after the report from recognized testing center regarding quality & weight of paper as per previous practice. Penalty for inferior quality will be charged @ 25 % of the total cost of calendars/diary and EMD shall also be forfeited. IT/TDS as applicable will be levied while releasing the payment.
10	State Entry Tax (If any) shall be borne by the supplier
11	Envelops sending quotation may please be addressed to General Manager ,The Kangra Central Cooperative Bank Limited Head Office Dharamshala and write word: Quotation for Calender 2019, Diaries Medium 2019,Diaries Executive 2019 on the top of the envelop.

Seal of the Firm/Company

Signature of the authorized person

Date:

Place: